

# Mackenzie County

<b>Title</b>	<b>Subdivision Affidavits</b>	<b>Policy No:</b>	<b>DEV009</b>
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<b>Legislation Reference</b>	<b>MGA Section 5,(b)</b>
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## **Purpose**

To define a formal process when allowing the registration of a rural subdivision prior to the completion of required conditions.

## **Policy Statement and Guidelines**

Mackenzie County recognizes that during the winter month's road/access construction and other certain conditions cannot proceed. The County offers an alternative option that will allow the subdivision to be registered prior to certain conditions being completed.

### **Definition:**

In the event that the Planning Department acknowledges that an access, road or relocation of sewer system cannot be completed due to winter conditions, the following option is offered:

1. The applicant must sign an affidavit in the presence of a commissioner, the affidavit shall contain the development agreement number, legal land location, the conditions that must be complied with, the date it must be fulfilled by and the amount submitted by a certified check,
2. Once a signed approval from the Operations Department, or proof that the condition has been completed is received by the Planning Department, only then will the Planning Department release the certified check,
3. An affidavit will not be offered from May 15 through October 15,
4. Only on special circumstances may this option be considered during May 15 to October 15, if the applicant is incapable of completing the required conditions due to forces outside their control, the decision shall be at the discretion of the Municipal Planning Commission.

	<b>Date</b>	<b>Resolution Number</b>
<b>Approved</b>	09-Aug-16	16-08-598
<b>Amended</b>		
<b>Amended</b>		